

# Fire safety update

## Pemberley Place



### Fire Safety Works Update

We are very close to carrying out the tender exercise to identify and appoint a contractor and hope to have this completed by the end of August 2024.

This must happen for us to submit to the Building Safety Regulator. Once a contractor has been appointed and we have all the necessary design and technical documentation, we will be sending to the Regulator for review.

The review can take between 8-16 weeks and we cannot legally advance until we receive permission. This is known as the Gateway Procedure. We are currently in Gateway 1 and the above steps will allow us to transcend to Gateway 2 for approval. Once approved this will mean we can attend site to commence work.

Taking these time scales into account, along with other factors, we have a suggested start date of January 2025. We will continue to keep you updated in the meanwhile.

With this edition we are also including a Fire Safety Home User Guide. This is specific to your block and contains fire safety information to assist with keeping you and your family safe.

### Battery operated devices



Mobility scooters, e scooters, e bikes and devices that use lithium-ion batteries are becoming more and more widely used and, with this, we are seeing more reports of fire related incidents within our homes.

*Owners are responsible for their devices and must ensure they are charging the devices in the right area and whilst they are present.*

### Need help evacuating in the event of a fire?

Part of our role is to ensure that you're able to safely evacuate your home in the event of a fire. If this is something you're concerned about, please contact us so we can create a personal evacuation plan if needed. If you have any questions, phone us on 0800 652 0898 or email:

[PersonalEvacuationPlan@vividhomes.co.uk](mailto:PersonalEvacuationPlan@vividhomes.co.uk)

### Fire door checks

We are continuing to complete quarterly checks on communal fire doors. Your next visit will take place week commencing 8<sup>th</sup> July 2024. Our contractor, Inline Safety, will also be knocking on some front doors to review the inside of the door to complete the fire door check. These checks are important, so please let them in, as each front door needs to be checked once a year. Don't worry if you're not in, they'll try again on their next visit.

The following must be adhered to at all times:

- Do not leave your scooter, bike or gadget in communal spaces
- Do not charge in communal spaces
- Remove the battery from the device to charge it where possible
- Only charge these items in your home
- Do not charge overnight or when you are out of your home
- Always use a manufacturer approved adaptor when charging

### Fire safety must-dos

- Keep fire doors closed when not in use - please don't wedge them open
- Keep fire escapes free of any items, rubbish or clutter, ensure you store your possessions within your flat, or take to the bin store

# Make sure you know what to do if there's a fire within Pemberley Place



To protect yourself in the event of a fire, we need you to know what to do to keep yourself, your family, and neighbours safe, if there's a fire in your home or your block.

## If there's a fire in your own home:

- Quickly get out of the room where the fire is and close the door behind you
- Tell everyone in your home that there's a fire and to get out too
- Don't stop to get any of your things and shut the front door behind you
- Don't try to put the fire out yourself
- Wait outside away from the building and call the fire service on 999 immediately

The fire strategy for your block is presently 'simultaneous' and will continue to be in place until all fire safety work has been remediated.

## if there's a fire in the building (including in someone else's flat) here's what you need to do:

- Leave the building immediately
- Remember, when you dial 999 you need to ask for FIRE
- When the operator answers give the address of where the fire is
- DO NOT HANG UP until the address is repeated back to you and confirmed

## If you see or hear a fire when you're in the communal area of the block:

- Leave by the nearest available exit
- Wait outside away from the building and call the fire service on 999 immediately

## This quarter's tips for balconies and outside spaces

- If you have privacy screening on your balcony, please remove it with immediate effect. Privacy screens are a fire risk if it is made from a combustible product/material
- If you smoke on your balcony, or outside space, ensure you extinguish your cigarette fully, you can use sand in a pot or water. Remember to empty regularly
- Ensure your plants are watered and not allowed to dry out, as these can be a fire risk
- Bonfires are not allowed in garden communal areas

## BBQs are not to be used on balconies



- Please be reminded that under no circumstances are BBQs allowed on balconies, whether gas, electric or coals.
- If you have concerns of BBQs on balconies, please call 0800 652 0898 or notify us via our WhatsApp number 07401 329880 to discuss further

## Any questions?

If you have any questions about fire safety, please phone 0800 652 0898 or email: [firesafety@vividhomes.co.uk](mailto:firesafety@vividhomes.co.uk)